



CORAL TRIANGLE INITIATIVE

ON CORAL REEFS, FISHERIES AND FOOD SECURITY

Annex-1

Decision Document on:

Summary of Progress Report from CTI-CFF Interim Regional Secretariat

8th CTI-CFF Senior Officials Meeting (SOM8)

**22-24 November 2012
Kuala Lumpur, Malaysia**

**Adopted 22th November 2012
by the Governments of Indonesia, Malaysia, Papua New Guinea, the
Philippines, Solomon Islands, and Timor-Leste**

I. Background

The 3rd Ministerial Meeting conducted in Jakarta October 2011 tasked the Interim-Regional Secretariat to conduct a CTI-CFF Roadmap 2012. In this report the Interim-Regional Secretariat highlighted five important topics, namely (1) Facilitation of Technical Working Groups (TWG) meetings; (2) Represents CTI-CFF on regional and global stage; (3) Facilitation of CTI COM; (4) Media Outreach; and (5) Partners Direct Personnel Supports.

In facilitating TWGs meetings, the Interim Regional Secretariat works in collaboration with the host country, chair of the working groups, member countries' NCCs and partners. In the process, the Interim Regional Secretariat:

- Established communication with host-countries to plan the events including setting up the agenda, decide on dates, and recommend suitable venue;
- Assisted host countries in drafting invitation letter and meeting agenda;
- Facilitated communication with partners for technical and financial support
- Circulated updated progress work-plan to CT6 and partners;
- Disseminated information pertains to the events
- Took role as resources person on several TWGs meetings; and
- Disseminated meetings outcomes through several media.

Several events were facilitated by the Interim-Regional Secretariat in 2012, such as the following:

1. Climate Change Adaptation Course for Coastal Communities, 31 January - 5 February, Tagatay - Philippines.
2. Regional Seascapes Exchange, 6 - 11 February, Anilao - Philippines.
3. Monitoring and Evaluation Working Group meetings, 23 - 28 April 2012 in Manila, Philippines and 22 – 25 October 2012, in Jakarta - Indonesia.
4. CT MPA System Regional Exchange and MPA-WG meeting, 26 - 30 March Bali - Indonesia
5. First High-Level Financial Round Table (HLFRT), 3 May 2012, Manila - Philippines
6. EAFM Regional Exchange and EAFM-WG meeting, 22 - 25 May 2012, Putrajaya - Malaysia
7. CTI-CFF Fishers Forum, 18 - 20 June 2012, Fiji.
8. CTI-CFF Council of Ministers SOM/Preparation meeting, 5 - 7 September 2012, Kudat - Malaysia
9. MPA Write-Shop, 8 - 10 September 2012, Manila - Philippines.
10. Coordination Mechanism Working Group – Financial Resources Working Group meeting, 20 - 21 November 2012, Kuala Lumpur - Malaysia

The Interim-Regional Secretariat represents CTI-CFF in regional and global stage in collaboration with partners and CTI countries. In the process, the Interim Regional Secretariat:

- Developed concepts, technical notes and provide required administrative documents on CTI CFF participation with CT6 and partners;
- Developed outreach strategy and brand image of CTI CFF;
- Communicated with organizing committee to plan the events including the date of activities, venue and agenda;
- Discussed logistical aspects including budget to attend the events with CT6 countries and partners,
- Drafted outreach agenda and coordinated CT6 countries involvement.
- Presented paper on CTI-CFF activities on specific issues/themes

CTI-CFF Interim Regional Secretariat participated in some events in regional and global stage:

- Rio+20 United Nation Conference on Sustainable Development (UNCSD) Side Meeting, 18 - 20 June, Rio de Janeiro - Brazil
- The East Asian Seas Congress, the South Korea, 9 - 13 July,
- Launch of the State of Coral Triangle Report (SCTR), 7 July, Cairns - Australia
- 2012 International Coral Reefs Symposium (ICRS), 9 – 13 July, Cairns - Australia.

In facilitating the Council of Minister of the Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-COM), the Interim Regional Secretariat:

- Prepared CTI-CFF activities progress reports;
- Drafted and circulated reminder notes for CT6 pertains to progress on the Signing and Ratification process;
- Arranged courtesy call between Chair RSI and Minister of MAF;
- Assisted in arranging meeting with partners;
- Reported progress on the establishment;
- Debriefed Chair of CTI COM on the role of CTI COM and Regional Secretariat

Two important meetings were conducted with the Chair of CTICOM, namely:

- Meeting between Chair CTI COM and Minister of Marine Affairs and Fishery (former Chair of CTI COM), 21 January 2012, Jakarta;
- CTI Council of Ministers Dialogue, Sabah, 6-7 September 2012.

In communicating progress of the CTI-CFF to CT6 countries, partners, and wide-ranged concerned communities, the Interim-Regional Secretariat, with the support of partners, cooperated in developing website design,

collaborated in developing Coral Triangle Information Management System (CTIMS), and profiled CTI-CFF at social media, as listed below:

- Cooperate in developing website design, edited contents, and broadcasted CTI-CFF website (<http://www.coraltriangleinitiative.org/>)
- Cooperate in developing CT Information Management System (CTIMS)
- Cooperate in developing CTI-CFF profile at social media.

The CTI-CFF Interim Regional Secretariat has been received direct support from partners to enhance its capacity and capability such as:

1. Secretariat Coordinator (1) – on board (full time) → US
2. Administration Staff (1) – on board (full time) → US
3. Communication Specialist (1) – on board (part time) → US
4. Regional Coordinator (1) – on board (part time) → US
5. Coastal and Marine Resource Management Policy Specialist (1) – on board (part time) → ADB
6. Knowledge Management Specialist (1) – soon (part time) → ADB
7. Secretariat's officers (2) – soon (full time) → Australia

II. Decision

1. Noting the progress and achievements made by the Interim Regional Secretariat since the 3rd Ministerial Meeting (M3) October 2011.
2. Appreciating a support provided by partners to strengthened and increased capacity of the Interim Regional Secretariat to conduct its tasks and functions
3. Disseminating of information in these matters shall be intensified for enhanced coordination with CT countries



Attachment I: CTI-CFF Interim Regional Secretariat Summary of Progress Report

November 2012

Background

At the fourth Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (CTI-CFF) Senior Officials Meeting (SOM), the CTI-CFF Secretariat was tasked to provide long-term, wide-ranging support to the CTI-CFF governments and partners for implementation of the CTI-CFF Plan of Action, particularly through direct support for the various coordination mechanisms. Mandated to be established in one country, the CTI-CFF Secretariat structure enables effective and efficient coordination and support the cooperation of all six CTI-CFF member countries reporting to the SOM in the service of all its bodies.



CTI-CFF Secretariat Activities and Achievements to date:

Under the leadership of the government of Indonesia and through partner and other support, the Secretariat has worked to fulfill its Terms of Reference (see box). The role and visibility of the Secretariat has grown since the inception of the CTI-CFF reflecting, supporting and in turn supported by the general development and advancements towards CTI-CFF goals and establishment of its structures. The Secretariat has supported a number of significant achievements to date including: garnering political will and mobilizing resources including partner funds for the CTI-CFF; the coordination and conduct of dozens of regional CTI-CFF meetings and events including SOMs and MMs; advancements towards the CTI-CFF goals and targets including prioritization and mobilization of technical efforts; the establishment of communications and outreach and regular reporting mechanisms including the CTI-CFF website and newsletters; and representation on the global stage. The Secretariat has not only supported and coordinated the CTI-CFF bodies but has served to provide the intercessional continuity for and voice of the CTI-CFF. The below provides a summary of key CTI-CFF Secretariat activities and achievements in 2012.

Coordinate and Support CTI Bodies and Partners

- **SOMs/MMs Conducted.** The Secretariat has supported all Senior Officials and Ministerial Meetings conducted by the CTI-CFF including providing planning, coordination, logistics, protocol guidance, technical, operations, reporting, presentation, facilitation and other assistance.
- **Technical and Governance Technical Working Groups (TWGs) supported.** The Secretariat has provided a range coordination and other support to the TWGs leading to the meeting, establishment of protocols and annual plans for technical TWGs and supporting the Coordination Mechanisms Working Group, Financial Resources Working Group and Monitoring and Evaluation Working

CTI-CFF Regional Secretariat General Terms of Reference:

- Facilitate the operations of the CTI.
- Support regional CTI communications and meetings.
- Support regional CTI coordination mechanisms and NCCs.
- Provide cross-cutting services. Provide a range of cross-cutting services in support of monitoring and evaluation, financial coordination, information management, and outreach.
- Develop and maintain focused regional agenda.
- Liaise between CTI governments and partners.
- Produce and disseminate CTI outreach materials and major reports.
- Raise awareness and support.
- Develop and manage the CT Information Management System (CTIMS).

Group with their tasks including development of the CTI-CFF M&E System, implementation of the 2012 Financial High Level Round Table, and progress toward the Transition Roadmap.

- **Partner coordination conducted.** The Secretariat participated in dozens of regular partner coordination conference calls and in-person bi-lateral and joint partner meetings to coordinate support, mobilize resources, and implement activities.
- **MOU with the USAID signed.** In June 2012, the Secretariat signed a Memorandum of Understanding with the USAID Regional Development Mission/Asia to confirm mutual commitments towards support of the CTI-CFF.
- **Resources mobilized.** The Secretariat worked assertively to garner political, operational, technical and material support to support the bodies and the activities of the CTI-CFF. As a result of efforts, the Secretariat mobilized technical support for various CTI bodies and efforts including development of Cost Benefit Analyses; 2013 Communications and Outreach Strategy and Work Plan; finalization of the MEWG System and plan; and others. It also mobilized funds for travel, meetings implementation, trainings and secondment of staff.

Coordinate the Development and Implementation of a CTI-CFF Regional Agenda

- **SOM/MM meeting implementation.** The Secretariat has worked actively to promote implementation of SOM/MM decisions and adherence to CTI-CFF protocols and agreements. It serves as the key coordination point for CTI-CFF activities providing guidance and support for hosting, invitations, communications, protocols etc.
- **CTI-CFF Roadmap 2012 implementation.** The Secretariat has led the coordination and support of over a dozen CTI-CFF Roadmap and other events during the course of the year (see box). This has involved technical, operation, logistical, facilitation, and other support including preparation of materials and agendas; sending notifications and alerts, forwarding invitations; mobilizing resources; providing technical and other advice, inputs and guidance; reporting and communications assistance, etc.
- **RPOA Priority goals and targets achieved.** Through its coordination and support of the CTI Roadmap events and other CTI-CFF efforts, the Secretariat has helped achieve significant progress towards achieving priority RPOA targets which include the development of :
 - The CTI-CFF Climate Change Adaptation Regional Early Action Plan (adopted by SOM7 it is the first RPOA target achieved);
 - The CTI-CFF Climate Change Adaptation Local Early Action Plan (in testing phase to be launched in 2013);
 - The CT Marine Protected Area System Framework (finalized and proposed for endorsement at SOM8);
 - The CT Management Effectiveness Protocol (in testing phase to be finalized in 2013);
 - The Ecosystem Approach to Fisheries Management Framework (finalized and proposed for adoption at SOM8);
 - The CT Monitoring and Evaluation System (finalized and proposed for endorsement at SOM8); and
 - The CT Business Council (endorsed at SOM7).

2012 CTI-CFF Roadmap Activities coordinated and supported by the CTI-CFF Secretariat:

- Climate Change Adaptation Course for Coastal Communities. Jan 31-Feb 9, Tagatay, Philippines.
- Regional Seascapes Exchange. Feb 6-11, Anilao, Philippines.
- Monitoring and Evaluation Working Group Meeting, March, Manila, Philippines.
- CT Marine Protected Area System Regional Exchange and MPA TWG Meeting. March 26-30, Bali, Indonesia.
- Ecosystem Approach to Fisheries Management Regional Exchange and EAFM TWG Meeting, April XX Putraja, Malaysia.
- First High-level Financial Round Table. May, Manila, Philippines.
- Rio+20 United Nations Conference on Sustainable Development Side Meeting. June 24, Rio de Janeiro, Brazil.
- Launch of the State of the Coral Triangle Report. July, Cairns Australia.
- 2012 International Coral Reef Symposium. July, Cairns, Australia.
- CMWG, FRWG, SOM8/MM4. November 20-27, 2012.

Additional CTI-CFF meetings supported:

- CTI-CFF Council of Ministers SOM/Prep Meeting. Sept 5-7, Malaysia.
- MPA Write-shop. Sept 8-10, Philippines.
- ADB Inception Work Shop. Sept 18-19, Jakarta, Indonesia.
- Regional State of the Coral Triangle Report, MEWG Meeting, MEWG TWG Meeting and CCA TWG Meeting. Sept 22-25, 2012.

Conduct Communications and Outreach

- **CTI-CFF Secretariat Website revitalized.** The CTI-CFF was re-developed and re-launched in October 2012 providing a host of new features including a gateway to other CTI related sites; a learning network platform; and site management capabilities for CT6 and partners enabling direct and unencumbered input.
- **CTI-CFF Monthly Newsletter launched:** In November 2012, the Secretariat launched the *Coral Triangle Currents* Monthly Newsletter which provides a summary of key stories, events and accomplishment and is distributed by e-mail to a wide range of stakeholders.
- **Secretariat represents CTI-CFF on regional and global stage:** In addition to participation at CTI-CFF Roadmap events, the CTI-CFF Secretariat provided representation at key international events supporting the government of Indonesia's hosting of the Rio+20 United Nations Conference on Sustainable Development CTI-CFF Side Event and participating the 2012 International Coral Reef Symposium including the hosting of a CTI-CFF booth.
- **First CT Day celebrated:** Working with partners, the Secretariat established June 9, the day after World Oceans Day, as Coral Triangle Day and facilitated the launch of the first CT Day in June 2012 which successfully generated the participation of thousands across the region to support coastal and marine management efforts.

Maintain Information and Knowledge Management Systems

- **CTI-CFF virtual platform and library established.** With the revitalization of its website, the Secretariat manages a virtual library of CTI-CFF key documents including reports, toolkits, communications and other pieces. Through the website the Secretariat also provides a gateway to other CTI-CFF related sites, a platform for virtual team workspaces, and a virtual calendar.

Maintain a Regional Monitoring and Evaluation System

- **Monitoring and Evaluation (ME) Working Group Established and Supported.** The CTI-CFF Secretariat supported the efforts of the MEWG including the conduct of the October 2012 MEWG meeting which led to the finalization of the CTI-CFF M&E Indicators and M&E System. The MEWG has proposed that the CTI-CFF Secretariat provide management leadership for the M&E System including data collection, storage, and management and reporting which it will initiate in 2013 with the agreement of SOM.

Coordinate the Development of Reports

- **CTI-CFF Annual Report developed.** The CTI-CFF Secretariat led the development of the first CTI-CFF Annual Report which was presented in draft at the October 2011 SOM7.
- **State of the Coral Triangle Report developed.** The CTI-CFF supported the development and finalization of the first State of the Coral Triangle report working with CT6 countries and partners to establish linkages with the CTI-CFF M&E System.

Coordinate the Implementation of the Transition Roadmap

- **Political and legal processes for signing and ratification advanced.** The Secretariat worked intensively with the Governance TWGs, the COM Chair, NCCs and Partners to support country agreement and ratification process to establish the permanent secretariat. This involved extensive formal and informal meetings and outreach efforts; mobilization of Partner support for technical and analytical assistance; and mobilization of political support from a range of stakeholders.
- **Transition Plan implementation initiated.** The Secretariat also worked closely with the CMWG and Partners to support initiation of the Transition Plan which included mobilizing agreement from SOM7 for the interim Secretariat to serve as the Transition

Secretariat, and mobilizing partner and other resources to implement elements of the Plan and Roadmap.

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