

# **Annex - 11(1)**

### **Decision Document on**

# **Coordination Mechanism Working Group**

The 12th CTI-CFF SENIOR OFFICIALS' MEETING (SOM-12)

1 - 2 November 2016 Laguna Hotel, Waigani Drive Port Moresby, Papua New Guinea

Adopted on 2 November 2016 by the Governments of Indonesia, Malaysia, Papua New Guinea, the Philippines, Solomon Islands, and Timor-Leste

### I. Background

One of the main decisions made during SOM-11 was for the transfer of mandate of the CMWG to the Regional Secretariat upon approval of the CTI-COM during MM-6. Therefore, since SOM-11, the Regional Secretariat, together with the guidance provided by the Chair of the CMWG, have moved forward to achieve the tasks given by SOM-11.

The CTI-CSO has approved of the following decisions during the last SOM-11. There are:

- 1. Tasked the Regional Secretariat to publish a handbook (or e-book) on the Establishment of the CTI-CFF Regional Secretariat which includes the Rules of Procedures; Staff Regulations; and Financial Regulations;
- Tasked the Regional Secretariat to publish the History of CTI-CFF, the CTI Leaders' Declaration and the Regional Plan of Action (RPOA) to enable CTI to be reach to a wider range of audience;
- 3. Tasked the Regional Secretariat to continue developing the branding strategy for project development and fund-raising pursuits; and
- 4. Endorsed and agreed to recommend to CTI-COM to transfer the mandate of the CMWG to the Regional Secretariat.

#### II. Decision

One of the main discussion was the need for a clear transition plan for CMWG to transfer its mandate to the Regional Secretariat. Therefore, in this current time, the CMWG shall remain until the CTI-CSO is satisfied that the Regional Secretariat can undertake the tasks mandated to the CMWG. Referring to the discussion and consideration during Session 12 for CMWG, the Senior Officials hereby:

- Endorsed the publication of the Establishment of the CTI-CFF Regional Secretariat which includes the Rules of Procedures; Staff Regulations; and Financial Regulations taking into consideration the approved amendments that have been endorsed by SOM-12;
- Acknowledged the publication of the CTI-CFF Regional Plan of Action (RPOA);

- Acknowledged the progress of the drafting and design of the History of CTI-CFF and the CTI Leaders' Declaration to be completed prior to the next SOM;
- Acknowledged and endorsed amendments to the CTI-CFF logo; Approved and endorsed the use of the CTI-CFF Communication Strategy (including Work Plan and Branding Guidelines) upon review by all NCC by 30 November 2016; and
- 5. Acknowledged the provision for the CTI Workspace and for Regional Secretariat to provide training and information of use for the Workspace.

### **Attachment:**

11.1 CMWG Progress Report for SOM-11 (PowerPoint presentation)