



PROVISIONAL PRE-SOM MEETINGS SCHEDULE

November 4-6, 2019 | Heritage Park Hotel, Honiara, Solomon Islands

TIME	Day 1 (4 th Nov)	Day 2 (5 th Nov)	Day 3 (6 th Nov)
8:30 am – 10.30 am	EAFM Working Group	FRWG (Plenary)	Monitoring and Evaluation Working Group (Plenary) Agenda 1. Draft RPOA 2.0, Concerns and inputs from CT6 member countries Agenda 2. Update on CT Atlas Agenda 3. Emerging Issues (Marine Plastic and others)
10:30 am – 10:45 am	Break	Break	
10:45 am – 12:45pm	MPA Working Group	Internal Resource Committee (Plenary)	
12:45 pm – 1:45 pm	Lunch	Lunch	Lunch
1:45 pm – 3:45 pm	Threatened Species Working Group	Internal Resource Committee (Plenary)	Monitoring and Evaluation Working Group (Plenary) Agenda 1. Draft RPOA 2.0, Concerns and inputs from CT6 member countries Agenda 2. Update on CT Atlas Agenda 3. Emerging Issues (Marine Plastic and others)
3:45 pm – 4:00 pm	Break	Break	
4:00 pm – 5:00 pm	Seascope WG	Cross Cutting Initiatives (Woman Leaders Forum, LGN, Regional Business Forum)	
5:00 pm – 6:00 pm		SAG/UP (update and way forward)	
6:00 pm – 9:00 pm	CCA Working Group	Free Time	Welcome dinner by Solomon NCC



15th SENIOR OFFICIALS MEETING

November 7-8, 2019 | Heritage Park Hotel, Honiara, Solomon Islands

PROVISIONAL AGENDA

Day 4: 7 th November 2019			
No	Time	Activity	PIC
SESSION 1. OPENING CEREMONY BY HOST COUNTRY Chair: Solomon Islands			
1.2	09:00 - 09:10	Welcome and Opening Remarks from Chair of CSO	Chair of CSO
1.3	09:10 - 09:20	Round of Introduction	Chair of CSO
1.4	09:20 - 09:30	Adoption of Agenda & Co-chairs of sessions	Chair of CSO
1.5	09:30 - 09:45	Photo Session	Organizing Committee
SESSION 2. 2019 PROGRESS REPORT Co-Chair: Timor Leste			
2.1	09:45 - 10:15	Summary Progress Report	Interim Executive Director (Regional Secretariat)
2.2	10:15 - 10:30	Deliberation & acceptance of Progress Report	CT6
10:30 - 10:45 Coffee Break Organizing Committee			
SESSION 3. CHAIR'S REPORT Co-Chair: Timor-Leste			
3.1	10:45 - 11:00	Chair's Report from Chair of CSO	Chair of CSO
3.2	11:00 - 11:15	Deliberation and acceptance of Chair's Report	CT6
SESSION 4. AMENDMENTS TO CTI-CFF RULES AND PROCEDURES Co-Chair: Timor Leste			
4.1	11:15 - 11:30	Update of CTI-CFF RS Organizational Structure and Presentation of Proposed 2020 Organizational Structure	IED with Corporate Services (Regional Secretariat)
4.2	11:30 - 11:40	Update on Financial Policies and Procedures Manual (FPPM)	IED with Corporate Services (Regional Secretariat)
4.3	11:40 - 11:50	Summary Changes to Draft Staff Policies and Procedures Manual (SPPM)	IED with Corporate Services (Regional Secretariat)
4.4	11:50 - 12:00	Deliberation and acceptance of CTI-CFF RS organizational structure, FPPM and SPPM	CT6
12:00 - 13:30 Lunch Organizing Committee			

SESSION 5. REGIONAL SECRETARIAT'S FINANCIAL REPORT Chair: Solomon Island			
5.1	13:30 – 14:25	Report on 2018 Audit	IED with Corporate Services (Regional Secretariat)
5.2		2019 Fund Utilization Report (up to September)	
5.3		2020 & 2021 Proposed Operational Plan & Budget and 2022 Budget Projection	
5.4		Report on Country Contribution	
5.5	14:25 – 14:35	Deliberation and acceptance of RS's Financial Report	CT6
14.35 - 14:50		Tea Break	Organizing Committee
SESSION 6. MONITORING AND EVALUATION, FINAL DRAFT: RPOA 2.0 and CT ATLAS MIGRATION Chair: Philippines			
6.1	14:50 – 15:10	RPOA 2.0 Presentation and update a. Communication Strategy b. Financial Strategy and Architecture c. Institutional Arrangement (Working Groups)	Regional Secretariat
6.2	15:10 – 15:30	CT Atlas Migration Update	Regional Secretariat
6.3	15:30 – 16:00	Reflections from Development Partners	Representative of Development Partners
6.4	16:00 – 16:20	Acceptance of MEWG Report including RPOA 2.0 and Update of CT Atlas Migration	CT6
SESSION 7. 2020 CALENDAR OF EVENTS Chair: Timor Leste			
7.1	16:20 - 16:30	Calendar Events for CTI in 2020	IED with Program Services
7.2	16:30 - 16:40	Deliberation and acceptance of 2020 Calendar of Events	CT6
SESSION 8. 16th SENIOR OFFICIALS' MEETING (SOM-16), 8th MINISTERIAL MEETING (MM-8) and 2nd LEADERS SUMMIT Chair: Indonesia			
8.1	16:40 - 16:50	Venue and tentative date for SOM-16, MM-8 and 2 nd Leaders' Summit	CT6
8.2	16:50 - 17:10	Deliberation and Acceptance of decision relating to SOM-16, MM-8 and 2 nd Leaders' Summit	CT6
SESSION 9. COUNTRY REPORTS Chair: Philippines			
9.1	17:10- 17:25	Indonesia Presentation	NCC Indonesia
9.2	17:25- 17:40	Malaysia Presentation	NCC Malaysia
9.3	17:40 – 17:55	Papua New Guinea Presentation	NCC Papua New Guinea
9.4	17:55-18:10	Philippines Presentation	NCC Philippines
9.5	18:10 – 18:25	Solomon Islands Presentation	NCC Solomon Islands
9.6	18:25 – 18:40	Timor Leste Presentation	NCC Timor Leste
9.7	18:40- 18:55	Acknowledgement and acceptance of Country Report Presentations	CT6
END OF Day 4 FREE PROGRAM			

Day 5: 8th November 2019**SESSION 10. TECHNICAL WORKING GROUPS REPORT, ROADMAP & BUDGET****Chair: Malaysia**

10.1	08:30 - 08:40	Seascapes Working Group	Chair of Seascape WG
10.2	08:40 - 08:50	EAFM Working Group	Chair of EAFM WG
10.3	08:50 - 09:00	MPA Working Group	Chair of MPA WG
10.4	09:00 - 09:10	CCA Working Group	Chair of CCA WG
10.5	09:10 - 09:20	Threatened Species Working Group	Chair of TSWG
10.6	09:20 - 09:30	Acknowledgement and acceptance of TWGs' Reports	CT6

SESSION 11. INTERNAL RESOURCE COMMITTEE AND FINANCIAL RESOURCE WORKING GROUP**Chair: Papua New Guinea**

11.1	09:30 - 09:55	Internal Resource Committee Report	Chair of IRC
11.2	09:55 - 10:15	Financial Resources Working Group Report	Chair of FRWG
11.3	10:15 - 10:30	Acknowledgement and acceptance of IRC and FRWG Reports	CT6
10:30 - 10:45		Tea Break	Organizing Committee

SESSION 12. CROSS CUTTING INITIATIVES**Chair: Solomon Islands**

12.1	10:45 - 10:55	Women Leaders Forum	Chair of WLF
12.2	10:55 - 11:05	Local Government Network	Chair of LGN
12.3	11:05 - 11:15	Regional Business Forum, Scientific Advisory Group & University Partnership	IED with Program Services (Regional Secretariat)
12.4	11:15 - 11:25	Acknowledgement and acceptance of CCI's Report	CT6
11:25 - 13:25		Friday Prayer/Lunch	Organizing Committee

SESSION 13. PARTNERS DIALOGUE**Chair: Malaysia**

13.1	13.25 - 14.25	Discussion between CSO and Development Partners	CT6 and Development Partners
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SESSION 14. INTRODUCTION OF NEW EXECUTIVE DIRECTOR AND NEW DEPUTY EXECUTIVE DIRECTOR FOR CORPORATE SERVICES**Chair: Solomon Islands**

14.1	14:25 - 14:40	Introduction and presentation of ED	Chair of Appointment Committee /RS
14.2	14:40 - 14:55	Introduction and presentation of DED-CS	Chair of Appointment Committee / RS

SESSION 15. RENEWAL OF HOST COUNTRY AGREEMENT**Chair: Philippines**

15.1	14:55 - 15:15	Renewal of Host Country Agreement	IED with Corporate Services (RS) and Host Country
15:15 - 15:45		TEA BREAK	

SESSION 16. REVIEW CHAIR'S SUMMARY & CLOSING			
Chair: Solomon Islands			
16.1	15.45 - 16:45	Review and deliberate on draft Chair Summary	Chair of CSO
16.2	16:45 - 16:55	Acceptance of Chair	CT6
16.3	16:55 - 17:05	Signing of Chair's Summary	CT6
SESSION 17. INAUGURATION OF NEW EXECUTIVE DIRECTOR AND NEW DEPUTY EXECUTIVE DIRECTOR FOR CORPORATE SERVICES AND THE COMPLETION OF TERM OF IED			
Chair: Solomon Islands			
17.1	17:05 – 17:20	Contract Signing and Hand-over of New ED and DED CS and Completion of IED Term	Chair of CSO, New ED and DED CS and IED
17.2	17:20 – 17:30	Closing of Meeting	Chair of CSO
	17:30 - 18:00	PRESS CONFERENCE	Chair of CSO, New ED and DED CS, and IED
	18:00 – 22:00	CLOSING DINNER	Organizing Committee
	END OF SOM-15		END OF SOM-15