

## **MECHANISM OF THE UTILIZATION OF EXPERTS TO THE ESTABLISHMENT OF SCIENTIFIC ADVISORY GROUP (SAG)**

### **1. The Scope of the use of experts.**

This mechanism describes qualification and assignment management of experts in the field of coral reefs, fisheries and food security (CFF), in line with the establishment of the Scientific Advisory Group (SAG) based on presentations and discussions during the session on Capacity Building Working Group, Scientific Advisory Group and Fisher's Forum at SOM-10 in Dili, 5-7 November 2014.

### **2. Normative Guidance**

- Annex-11 Decision Document on The Establishment of Scientific Advisory Group.
- Regional Plan of Action Coral Triangle Initiative on Coral Reefs, Fisheries and Food Security (RPOA CTI-CFF).

### **3. Terms and Definitions**

- CFF Experts: person who holds the qualification and competent in the field of CFF pertaining to RPOA goals:
  - a. Seascapes
  - b. Ecosystem Approach to Fisheries Management (EAFM)
  - c. Marine Protected Areas (MPAs)
  - d. Climate Change Adaptation (CCA)
  - e. Threatened Species
- RPOA : *Regional Plan of Action*
- RS : *Regional Secretariat*
- SAG : *the Scientific Advisory Group*
- CFF : *Coral Reefs, Fisheries and Food Security*

### **4. Qualifications**

Experts shall have the following qualifications:

1. Shall have a minimum \_\_\_\_\_ years of formal education (college/university certificate/diploma).
2. Shall have a minimum of \_\_\_\_\_ years experiences in the field of CFF.
3. Shall hold a certificate in the field of CFF.
4. Have an understanding of the scope of work in Regional Secretariat of CTI-CFF.
5. Possess a good attitude, integrity, discipline and responsibility.
6. Application proposed by the recommendation of NCCs focal points of one of CT-6 member and one of the nationalities of CT-6.

### **5. Tasks and responsibilities**

#### **• Tasks**

- Give their support in form of their technical expertise to Regional Secretariat in their respective field of CFF accomplishing of RPOA goals.
- Performing other tasks mandated by Secretariat based on their professional skills or expertise.
- Coordinate with other experts in CTI-CFF to arrange final activity report.
- Compile and prepare reports as requested based on activity and analysis for implementation of RPOA to Secretariat CTI-CFF routinely (monthly/yearly).

#### **• Authority**

Represent Secretariat in CTI-CFF technical working group meeting in forming CFF field in line with the establishment of RPOA.

- **Responsibility**

Ensure to the establishment of the Scientific Advisory Group (SAG) in the field of CFF.

## 6. Rights and Obligations

Rights:

- Obtains documents related to the establishment of CFF fields.
- Obtains information access as reference to their respective CFF fields.
- Obtains appropriate appreciation based on the Secretariat provisions.

Obligations:

- Proficient in CFF substances that being discussed.
- Participates and supervises on the implementation of technical working group meeting as mandated on task.
- If necessary, provides considerations to issues that may get important in achieving future CTI-CFF goals.
- Prepares activity report and present it to the Secretariat of CTI-CFF.

## 7. Recruitment

- CFF expert candidates shall submit the application form to NCCs focal points in each CT-6 country.
- The application will be verified by CTI-CFF Regional Secretariat in line with experts qualifications.
- The qualified applicants will be appointed by CTI-CFF Regional Secretariat will be admitted into full time experts and will be informed to all member of CT6.
- The qualified applicants will get a proper training to improve their knowledge in their field of expertise of CFF.
- The experts that attended the training or regarded in performing well to their respective task will get assignment in the field of CFF based on their area of expertise and Regional Secretariat needs.

## 8. Expenses

The expenses of CFF experts assignation is through fund raising initiative or.....?

## 9. Termination

- The termination of CFF experts is occurred by their own initiative or by Regional Secretariat decision based on the Secretariat evaluation with prior notice.
- The name of the mentioned above experts will be deleted from CTI-CFF data base minimum of 30 days since letter of notification published.

## 10. Management

- CFF experts are under the coordination of Regional Secretariat of CTI-CFF and responsible directly to Executive Director.
- In principle, the implementation of activities used instruments such as e-mail, phone, teleconference and others means of electronic communication.
- The purpose of experts training is to improve experts CFF knowledges in order to pursue the goals of CTI-CFF.