



**PRE-SENIOR OFFICIALS MEETING  
22-23 NOVEMBER 2022  
ZOOM**

**PROVISIONAL AGENDA**

<b>DAY 1: TUESDAY, 22 NOVEMBER 2022 8:30 AM – 6:00 PM (GMT+8/MANADO)</b>			
<b>SESSION 1 OPENING OF THE MEETING CHAIR: VICE-CHAIR OF CSO</b>			
<b>NO.</b>	<b>TIME</b>	<b>ACTIVITY</b>	<b>PIC</b>
1.1	8:30 – 8:35 a.m.	Welcome Remarks from the Executive Director of RS	Vice-Chair of CSO
1.2	8:35 – 8:40 a.m.	Opening Remarks from Vice-Chair of CSO	Vice-Chair of CSO
1.3	8:40 – 8:50 a.m.	Round of Introduction	Vice-Chair of CSO
1.4	8:50 – 9:00 a.m.	Adoption of Agenda	
<b>SESSION 2 GOVERNANCE WORKING GROUP – INTERNAL RESOURCE COMMITTEE (IRC) CHAIR: CHAIR OF IRC (SOLOMON ISLANDS)</b>			
2.1	9:00 – 9:10 a.m.	Update of IRC Member Committee	Chair of IRC/RS
2.2	9:10 – 9:30 a.m.	Presentation of HCA status	RS
2.3	9:30 – 10:00 a.m.	Presentation of 2022 Progress Report	RS
	10:00 – 10:05 a.m.	Bio Break	
2.4	10:05 – 11:30 a.m.	Presentation of RS Financial Report: <ul style="list-style-type: none"> <li>- 2022 Country Contribution</li> <li>- 2022 Financial Utilization Report (as of October 2022)</li> <li>- Proposed 2023 Budget</li> <li>- Forecasted 2024 and 2025 Budget</li> <li>- Proposed 2023 Country Contribution</li> </ul>	RS
2.5	11:30 a.m. – 12:00 p.m.	RS Governance: <ul style="list-style-type: none"> <li>- Alignment of SOM-15 Approved Staff Regulation and FPPM to SOM-16 Approved SPPM</li> <li>- Update of DED-PS recruitment</li> <li>- Preparation of ED and DED-CS recruitment in 2023</li> </ul>	RS
	12:05 – 1:05 p.m.	Break	
	1:05 -	Continuation of IRC Presentation	RS
	4:25 – 4:35 p.m.	Bio Break	
2.6	4:35 – 6:00 p.m.	Continuation of IRC Presentation	RS
2.7	6:10 – 7:50 p.m.	Chair's Recommendation and Acceptance for Endorsement to SOM-17 <i>(to continue on Day 2)</i>	CT6
<b>END OF DAY 1</b>			

**DAY 2: WEDNESDAY, 23 NOVEMBER 2022  
8:30 AM – 6:30 PM (GMT+8/MANADO)**

**SESSION 3  
GOVERNANCE WORKING GROUP – MONITORING AND EVALUATION WORKING GROUP (FRWG)  
CHAIR: CHAIR OF MEWG (MALAYSIA)**

3.1	8:30 – 8:35 a.m.	Welcome Greetings by Chair of MEWG	Chair of MEWG
3.2	8:35 – 8:55 a.m.	Update of SOM-16 Decisions	Chair of MEWG
3.3	8:55 – 9:15 a.m.	RPOA 2.0	Chair of MEWG
3.4	9:15 – 9:30 a.m.	CT Atlas development	Chair of MEWG
3.5	9:30 – 10:00 a.m.	Chair's Recommendation and Acceptance for Endorsement to SOM-17	CT6
	10:00 – 10:10	Bio Break	

**SESSION 4  
GOVERNANCE WORKING GROUP – FINANCIAL RESOURCES WORKING GROUP (FRWG)  
CHAIR: CHAIR OF FRWG (INDONESIA)**

NO.	TIME	ACTIVITY	PIC
4.1	11:15 – 11:25 a.m.	Update of FRWG Member Committee	Chair of FRWG
4.2	11:25 – 11:45 a.m.	Update of SOM-16 Decisions and October 2022 FRWG Meeting Decisions	Chair of FRWG
4.3	11:45 a.m. – 12:20 p.m.	Budget for FRWG in 2023	Chair of FRWG
4.4	12:20 – 12:45 a.m.	Chair's Recommendation and Acceptance for Endorsement to SOM-17	CT6
	1:15 – 2:00 p.m.	Lunch Break	

**SESSION 5  
CTI-CFF PARTNERS  
CHAIR: EXECUTIVE DIRECTOR OF RS**

5.1	2:00 – 2:30 p.m.	Update of CTI Partners engagement: - External financial assistance - Development of CTI Regional Conservation Trust Fund - Regional and international involvement and visibility of CTI-CFF	CTI Partners Representative
5.2	2:30 – 2:40 p.m.	Acknowledgement of CTI Partners presentation to SOM-17	CT6

**SESSION 6  
TECHNICAL WORKING GROUP  
CHAIR: REGIONAL SECRETARIAT (PS)**

6.1	4:00 – 6:00 p.m.	Seascape Working Group	Chair of SWG
6.2	6:00 – 6:30 p.m.	EAFM Working Group	Chair of EAFM WG
6.3	6:30 – 7:00 p.m.	MPA Working Group	Chair of MPA WG
6.5	7:00 – 7:30 p.m.	CCA Working Group	Chair of CCA WG
6.6	7:30 – 8:00 p.m.	TS Working Group	Chair of TS WG

**SESSION 7  
CROSS-CUTTING INITIATIVES  
CHAIR: REGIONAL SECRETARIAT (CS AND PS)**

7.1	8:30 – 9:00 p.m.	Scientific Advisory Group/University Partnership	UP Coordinator
7.2	8:30 – 8:45 p.m.	Regional Business Forum (Sustainable Business Forum)	RS
7.3	8:45 – 9:15 p.m.	Women Leaders' Forum	Chair of WLF

**SESSION 2  
GOVERNANCE WORKING GROUP – INTERNAL RESOURCE COMMITTEE (IRC)  
CHAIR: CHAIR OF IRC (SOLOMON ISLANDS)**

2.5	9:15 – 9:30 p.m.	Continuation of Chair's Recommendation and Acceptance for Endorsement to SOM-17	
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**END OF PRE-SENIOR OFFICIALS MEETING**



**17<sup>th</sup> SENIOR OFFICIALS MEETING (SOM-17)**  
**24-25 NOVEMBER 2022**  
**ZOOM**

**PROVISIONAL AGENDA**

<b>DAY 1: THURSDAY, 24 NOVEMBER 2022</b> <b>9:00 AM – 4:40 PM (GMT+8/MANADO)</b>			
<b>SESSION 1</b> <b>OPENING OF THE MEETING</b> <b>CHAIR: SOLOMON ISLANDS</b>			
<b>NO.</b>	<b>TIME</b>	<b>ACTIVITY</b>	<b>PIC</b>
1.1	9:00 – 9:10 a.m.	Welcome and Opening Remarks from Chair of CSO	Chair of CSO
1.2	9:10 – 9:20 a.m.	Round of Introduction and Photo Op	Chair of CSO
1.3	9:20 – 9:30 a.m.	Adoption of Agenda	Chair of CSO
<b>SESSION 2</b> <b>CHAIR'S REPORT</b> <b>CHAIR: INDONESIA</b>			
2.1	10:15 – 10:30 a.m.	Report of Chair of CSO	Chair of CSO
2.2	10:30 – 10:45 a.m.	Acknowledgement and Acceptance of Chair's Report	CT6
<b>SESSION 3</b> <b>ADDRESS BY THE EXECUTIVE DIRECTOR OF REGIONAL SECRETARIAT</b> <b>CHAIR: MALAYSIA</b>			
4.1	10:45 – 11:00 p.m.	Address by ED	ED
4.2	11:00 – 11:10 p.m.	Acknowledgement of ED's address	CT6
<b>SESSION 4</b> <b>CROSS-CUTTING INITIATIVES</b> <b>CHAIR: PAPUA NEW GUINEA</b>			
9.1	11:10 – 11:15 a.m.	Greetings from the Chair of the Session	PG
9.2	11:15 – 11:35 a.m.	Women Leaders Forum	Chair of WLF
9.3	11:35 a.m. – 12:00 p.m.	University Partnership/Scientific Advisory Group	UP Coordinator
	12:00 – 1:00 p.m.	Lunch break	
9.4	1:00 – 1:15 a.m.	Regional Business Forum	RS
9.5	1:15 – 1:20 a.m.	Acknowledgement and Acceptance of CCI Report	CT6
<b>SESSION 5</b> <b>GOVERNANCE WORKING GROUP: INTERNAL RESOURCE COMMITTEE</b> <b>CHAIR: PHILIPPINES</b>			
5.1	1:20 – 1:25 p.m.	Greetings from the Chair of the Session	PH
5.2	1:25 – 2:05 p.m.	IRC Chair's Recommendation	Chair of IRC/RS
5.3	2:05 – 2:20 p.m.	Endorsement of IRC Chair's Recommendation	CT6
<b>SESSION 6</b> <b>GOVERNANCE WORKING GROUP: FINANCIAL RESOURCES WORKING GROUP</b> <b>CHAIR: TIMOR-LESTE</b>			
6.1	2:20 – 2:25 p.m.	Greetings from the Chair of the Session	TL
6.2	2:25 – 3:00 p.m.	FRWG Chair's Recommendation	Chair of FRWG
6.3	3:00 – 3:15 p.m.	Endorsement of FRWG Chair's Recommendation	CT6
	3:15 – 3:20 p.m.	Bio Break	
<b>SESSION 7</b> <b>GOVERNANCE WORKING GROUP: MONITORING AND EVALUATION WORKING GROUP</b>			

<b>CHAIR: INDONESIA</b>			
7.1	3:20 – 3:25 p.m.	Greetings from the Chair of the Session	ID
7.2	3:25 – 4:25 p.m.	MEWG Chair's Recommendation	Chair of MEWG
7.3	4:25 – 4:40 p.m.	Endorsement of MEWG Chair's Recommendation	CT6
<b>END OF DAY 1</b>			
<b>DAY 2: FRIDAY, 25 NOVEMBER 2022</b> <b>9:00 AM – 3:45 PM (GMT+8/MANADO)</b>			
<b>SESSION 8</b>			
<b>TECHNICAL WORKING GROUP: WORKPLAN AND BUDGET</b>			
<b>CHAIR: MALAYSIA</b>			
<b>NO.</b>	<b>TIME</b>	<b>ACTIVITY</b>	<b>PIC</b>
8.1	9:00 – 9:05 a.m.	Greetings from the Chair of the Session	MY
8.2	9:05 – 9:20 a.m.	Seascope Working Group	Chair of SWG
8.3	9:20 – 9:35 a.m.	EAFM Working Group	Chair of EAFM WG
8.4	9:35 – 9:50 a.m.	MPA Working Group	Chair of MPA WG
8.5	9:50 – 10:05 a.m.	CCA Working Group	Chair of CCA WG
8.6	10:05 – 10:20 a.m.	TS Working Group	Chair of TS WG
8.7	10:20 – 10:35 a.m.	Acknowledgement and Acceptance of TWG Report	CT6
	10:35 – 10:40 a.m.	Bio Break	
<b>SESSION 9</b>			
<b>COUNTRY REPORTS</b>			
<b>CHAIR: PAPUA NEW GUINEA</b>			
3.1	10:40 – 10:45 a.m.	Presentation from Indonesia	ID CSO/HOD
3.2	10:40 – 11:00 a.m.	Presentation from Malaysia	MY CSO/HOD
3.3	11:00 – 11:15 a.m.	Presentation from Papua New Guinea	PG CSO/HOD
	11:15 – 11:30 a.m.	Bio Break	
3.4	11:30 – 11:45 a.m.	Presentation from the Philippines	PH CSO/HOD
	11:45 a.m. – 2:00 p.m.	Break and Friday Prayer	
3.4	2:00 p.m. – 2:15 p.m.	Presentation from Solomon Islands	SB CSO/HOD
3.5	2:15 – 2:30 p.m.	Presentation from Timor-Leste	TL CSO/HOD
3.6	2:30 – 2:45 a.m.	Acknowledgement and Acceptance of Country Reports	CT6 CSO
<b>SESSION 10</b>			
<b>CTI PARTNERS PRESENTATION</b>			
<b>CHAIR: PHILIPPINES</b>			
10.1	2:45 – 2:50 p.m.	Greetings from the Chair of the Session	PH
10.2	2:50 – 3:20 p.m.	Presentation from CTI Partners	CTI Partners Representative
10.3	3:20 – 3:25 p.m.	Acknowledgement of CTI Partners Presentation	CT6
<b>SESSION 11</b>			
<b>MINISTERIAL MEETING AGENDA AND JOINT MINISTERIAL STATEMENT</b>			
<b>CHAIR: TIMOR-LESTE</b>			
11.1	3:25 – 3:30 p.m.	Greetings from the Chair of the Session	TL
11.2	3:30 – 4:00 p.m.	Presentation of the 8 <sup>th</sup> Ministerial Meeting Agenda and review of draft Joint Ministerial Statement	Chair of Session
11.3	4:00 – 4:05 a.m.	Endorsement of MM-8 Agenda and Joint Ministerial Statement	CT6
<b>SESSION 12</b>			
<b>REVIEW OF CHAIR'S SUMMARY OF SOM-17 AND CLOSING</b>			
<b>CHAIR: SOLOMON ISLANDS</b>			
12.1	4:05 – 4:15 p.m.	Break: Preparation of Chair's Summary	
12.2	4:15 – 4:40 p.m.	Review of draft Chair's Summary	Chair of CSO/CT6
12.3	4:40 – 4:45 p.m.	Acceptance of Chair's Summary	Chair of CSO/CT6
12.4	4:45 p.m.	Closing of Meeting and Photo	Chair of CSO



**8<sup>th</sup> MINISTERIAL MEETING (MM-8)**  
**29 NOVEMBER 2022**  
**ZOOM**

**PROVISIONAL AGENDA**

<b>TUESDAY, 29 NOVEMBER 2022</b> <b>9:00 AM – 2:15 PM (GMT+8/MANADO)</b>			
<b>SESSION 1</b> <b>OPENING OF THE MEETING</b> <b>CHAIR: SOLOMON ISLANDS</b>			
<b>NO.</b>	<b>TIME</b>	<b>ACTIVITY</b>	<b>PIC</b>
1.1	9:00 – 9:05 a.m.	Welcome Remarks from NCC Solomon Islands	NCC Solomon Islands
1.2	9:05 – 9:15 a.m.	Opening Remarks from Hon Stanley Festus Sofu, Minister of Environment, Climate Change, Disaster Management and Meteorology of Solomon Islands	Chair of COM
1.3	9:15 – 9:20 a.m.	Round of Introduction	COM/HOD
<b>SESSION 2</b> <b>ADOPTION OF AGENDA</b>			
2.1	9:20 – 9:30 a.m.	Deliberation and Adoption of Proposed Meeting Agenda	Chair of COM
<b>SESSION 3</b> <b>REPORT BY CHAIRS OF CSO AND COM</b>			
3.1	9:30 – 9:45 a.m.	SOM-14, SOM-15, Special SOM 2021, SOM-16, SPM-17 Report	Chair of COM
3.2	9:45 – 10:00 a.m.	2019-2020 COM Chair's Report	Chair of COM
<b>SESSION 4</b> <b>REPORT BY THE EXECUTIVE DIRECTOR</b>			
4.1	10:00 – 10:15 a.m.	Annual Report from the Executive Director	ED of Regional Secretariat
	10:15 – 10:30	Photo and Break	RS
<b>SESSION 5</b> <b>MESSAGE FROM MEMBERS OF COM</b>			
5.1	10:30 – 10:45 a.m.	Messages from Ministers or Head of Delegations: Indonesia	COM/HOD
	10:45 – 11:00 a.m.	Malaysia	
	11:00 – 11:15 a.m.	Papua New Guinea	
	11:15 – 11:30 a.m.	Philippines	
	11:30 – 11:45 a.m.	Solomon Islands	
	11:45 a.m. – 12:00 p.m.	Timor-Leste	
<b>SESSION 6</b> <b>ADDRESS BY CTI PARTNERS</b>			
6.1	12:00 – 12:15 p.m.	Statements by CTI Partners	CTI Partners Representative
	12:15 – 12:45 p.m.	Break	
<b>SESSION 7</b> <b>APPROVAL OF MARITIME LOCAL GOVERNMENT AS A CTI PARTNER</b>			
7.1	12:45 – 12:50 p.m.	Statement of Support by Maritime LGN	Head of LGN

7.2	12:50 – 1:00 p.m.	Approval of LGN as a CTI Partner	CT6
<b>SESSION 8</b>			
<b>MATTERS FOR ADOPTION</b>			
<b>CHAIR: SOLOMON ISLANDS</b>			
8.1	1:00 – 1:20 p.m.	<p>Deliberation and Adoption of:</p> <ol style="list-style-type: none"> <li>1. Adoption of Chair’s Summaries of SOM-15, Special SOM, SOM-16 and SOM-17,</li> <li>2. Adoption of the Report from Chair and Vice-Chair of CTI COM for period of 2019-2020;</li> <li>3. Appreciation for the Government of Indonesia for Hosting the Regional Secretariat;</li> <li>4. Appreciate Countries’ financial contribution;</li> <li>5. Acknowledge the renewal of Host Country Agreement;</li> <li>6. Acknowledge the Regional Plan of Action (RPOA) 2.0</li> <li>7. Appreciation on the contribution and leadership of the Solomon Islands as Chair of COM and CSO;</li> <li>8. Approval of the amendments in Staff Regulation;</li> <li>9. Adoption of the: <ul style="list-style-type: none"> <li>- Revised Financial Regulation,</li> <li>- Financial Policies and Procedures Manual,</li> <li>- Staff Policies and Procedures Manual;</li> </ul> </li> <li>10. Appreciation of Dr. Hendra Yusran Siry as Interim Executive Director of the Regional Secretariat from October 2018 to November 2019;</li> <li>11. Confirmation of Dr. Mohd Kushairi Mohd Rajuddin as the new Executive Director and Mr Gustaaf A. Lumiu as the new Deputy Executive Director for Corporate Services;</li> <li>12. Appreciation of Dr. Sharifah Nora Ibrahim as the Deputy Executive Director for Program Services from November 2017 to November 2021;</li> <li>13. Adoption of CTI-CFF Regional Secretariat Budget for 2021, 2022, 2023;</li> <li>14. Approval of the Regional Secretariat’s 2021, 2022, 2023 Organizational Structure;</li> <li>15. Acceptance of the 2019, 2020, 2021 Audit Reports;</li> <li>16. Agree to delegate the responsibilities and power to CSO to appoint new ED and DED-CS in 2023;</li> <li>17. Recognize the SOACAP Project with the completion of MOU between US DOI and CTI-CFF Regional Secretariat in October 2019;</li> <li>18. Acknowledge the ongoing project implementation supported by CTI</li> </ol>	CTI Partners Representative

		<p>Partners namely WCS, USAID-SUFIA, and WWF;</p> <p>19. Acknowledge the process of setting up the CTI-CFF Regional Conservation Trust Fund;</p> <p>20. Adoption of the Working Groups' Workplans;</p> <p>21. Recognition of the commitment and continuing support of CTI Partners;</p> <p>22. Acceptance of Maritime LGN as a new CTI Partner;</p> <p>23. Acknowledge the SOM-17 Decision on SOM-18 and Leaders' Summit;</p> <p>24. Election of Chair and Vice-Chair of COM and CSO for 2023 and 2024.</p>	
<b>SESSION 9</b>			
<b>JOINT MINISTERIAL STATEMENT</b>			
9.1	1:20 – 1:35 p.m.	Women Leaders' Forum	Chair of WLF/RS
<b>SESSION 10</b>			
<b>HANDOVER OF CHAIR</b>			
10.1	1:35 – 1:50 p.m.	Introductory Remarks from Solomon Islands	NCC Solomon Islands
		Remarks by the outgoing Chair of COM	Outgoing Chair of COM (Solomon Islands)
		Acknowledge of handover of Chairship and Vice-Chairship to the new elected CTI COM and CSO	Outgoing Chair of COM (Solomon Islands) and Incoming Chair of COM (Timor-Leste)
		Remarks by the new Chair of CTI COM	New Chair of COM (Timor-Leste)
<b>SESSION 11</b>			
<b>CLOSING SESSION</b>			
11.1	1:50 – 2:15 p.m.	Closing salutation (other Member Countries: Indonesia, Malaysia, Papua New Guinea, and Philippines)	Ministers/HOD (ID, MY, PG, PH)
		Closing Remarks from New Chair of COM and Photo	New Chair of COM (Timor-Leste)
<b>END OF THE 8<sup>TH</sup> MINISTERIAL MEETING</b>			