ADOPTED AGENDA
THE CTI-CFF UNIVERSITY PARTNERSHIP WORKSHOP ON
PROGRAM DEVELOPMENT

7-8 August 2017
Manado, Indonesia

Session #1:   **Opening Session**

Session #2:   **Introduction to CTI-CFF University Partnership Workshop on Program Development 2017-2018**

Session #3:   **Program Priority of CTI-CFF University Partnership 2017-2018 on Capacity Building**

Session #4:   **Program Priority of CTI-CFF University Partnership 2017-2018 on Research**

Session #5:   **Wrap Up Day 1**

Session #6:   **Program Priority of CTI-CFF University Partnership 2017-2018 on Outreach**

Session #7:   **Integration on Program Priority of CTI-CFF University Partnership 2017-2018**

Session #8:   **Closing Session**

Session #9:   **MoU Signing**

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NO	AGENDA ITEM	TIME	PERSON IN CHARGE/ FACILITATOR	REFERENCE DOCUMENT	REMARKS
Day 1 **Monday, 7 August 2017**					
Session #1: **Opening Session** **Executive Director of CTI-CFF Regional Secretariat**					
1.1	Registration	08.00-08.30	CTI-CFF Regional Secretariat (CTI-CFF RS)		Regional Secretariat to facilitate registration
1.2	Welcoming and Opening Remarks	08.30-08.40	Executive Director of CTI-CFF Regional Secretariat		Executive Director will make welcoming Remarks
1.4	Election of the Chair and Co-Chair	08.40-08.45	Executive Director of CTI-CFF Regional Secretariat		Executive Director will facilitate the election of the Chair and Co-Chair. Executive Director will propose Assoc. Prof. Dr. Ramzah Dambul as Chair and following nominated Co-chair for workshop: 1. Session 3 (Capacity Building): Dr. Luky Adrianto 2. Session 4 (Research): Prof. Peter Mumby 3. Session 6 (Outreach): Prof. Marcus Lane
1.5	Appointment of the Rapporteurs	08.45-08.50	The Chair of Meeting		The Chair will appoint the proposed Rapporteurs from CTI-CFF Regional Secretariat: • Dr. Wilmy Pelle • Dr. Indri Manembu • Ms. Dita Primaoktasa
1.6	Introduction of Participants	08.50-08.55	The Chair of Meeting		The Chair will invite the participants to introduce themselves to the Meeting
1.7	Adoption of Provisional Agenda	08.55-09.20	The Chair of Meeting		The Chair will facilitate adoption of provisional Agenda
Group Photo and Coffee/Tea Break		**09.20-09.45**	CTI-CFF Regional		

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			Secretariat (CTI-CFF RS)		
**Session #2:**   **Introduction to CTI-CFF University Partnership Workshop on Program Development 2017-2018**   **Chair Person**
2.1	Highlight the output of the 1st Meeting of CTI-CFF University Partnership	09.45-10.00	CTI-CFF University Partnership Coordinator	Presentation on the output of the 1st Meeting of CTI-CFF University Partnership	CTI-CFF University Partnership Coordinator will deliver the output of the 1st Meeting of CTI-CFF University Partnership
2.2	Introduction to the CTI-CFF University Partnership Workshop on Program Development	10.00-10.15	Senior Manager of CTI-CFF Technical Program Division	Presentation on the CTI-CFF University Partnership Workshop on Program Development	Senior Manager of CTI-CFF Technical Program Division will deliver the framework of CTI-CFF University Partnership Workshop on Program Development
**Session #3:**   **Program Priority of CTI-CFF University Partnership 2017-2018 on Capacity Building**   **Co-chair Person 1**
3.1	Discussion on program priority of CTI-CFF University Partnership 2017-2018 for capacity building	10.15-12.00	Co-chair Person 1	Presentation on program priority development of CTI-CFF University Partnership 2017-2018 for capacity building	Co-chair will deliver a short presentation and continue with the discussion on program priority development of CTI-CFF University Partnership 2017-2018 for capacity building
	Lunch Break	**12.00-13.30**	CTI-CFF Regional Secretariat (CTI-CFF RS)		
**(Continued) Session #3:**   **Program Priority of CTI-CFF University Partnership 2017-2018 on Capacity Building**   **Co-chair Person 1**
3.1	Continued Discussion on program priority of CTI-CFF University Partnership 2017-2018 for capacity building	13.30-14.00	Co-chair Person 1	Presentation on program priority development of CTI-CFF University Partnership 2017-2018 for capacity building	Co-chair will continue with the discussion on program priority development of CTI-CFF University Partnership 2017-2018 for capacity building
**Session #4:**   **Program Priority of CTI-CFF University Partnership 2017-2018 on Research**   **Co-Chair Person 2**

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4.1	Discussion on program priority of CTI-CFF University Partnership 2017-2018 for research	14.00-15.00	Co-chair Person 2	Presentation on program priority development of CTI-CFF University Partnership 2017-2018 for research	Co-chair will deliver a short presentation and continue with the discussion on program priority development of CTI-CFF University Partnership 2017-2018 for research
Coffee/Tea Break		15.00-15.30	CTI-CFF Regional Secretariat (CTI-CFF RS)		
(Continued) Session #4: Program Priority of CTI-CFF University Partnership 2017-2018 on Research Co-Chair Person 2					
4.1	(Continued) Discussion on program priority of CTI-CFF University Partnership 2017-2018 for research	15.30-16.45	Co-chair Person 2	Presentation on program priority development of CTI-CFF University Partnership 2017-2018 for research	Co-chair will continue with the discussion on program priority development of CTI-CFF University Partnership 2017-2018 for research
Session #5: Wrap Up Day 1 Chair					
5.1	Wrap up day 1	16.45-17.00	Chair	Minutes of Meeting During Day-1 Workshop	Chair will deliver the decisions during the Day-1 workshop
END OF DAY ONE					

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	**Day 2** **Tuesday, 8 August 2017**				
	**Session #6:** **Program Priority of CTI-CFF University Partnership 2017-2018 on Outreach** **Co-Chair Person 3**				
6.1	Discussion on program priority of CTI-CFF University Partnership 2017-2018 for outreach	08.00-10.15	Co-chair Person 3	Presentation on program priority development of CTI-CFF University Partnership 2017-2018 for outreach	Co-chair will deliver a short presentation and continue with the discussion on program priority development of CTI-CFF University Partnership 2017-2018 for outreach
	Coffee/Tea Break	**10.15-10.30**	CTI-CFF Regional Secretariat (CTI-CFF RS)		
**Session #7:** **Integration on Program Priority of CTI-CFF University Partnership 2017-2018** **Chair**				
7.1	Presentation and Discussion on Integration Matrix of CTI-CFF University Partnership 2017-2018 Program Priority		CTI-CFF University Partnership Coordinator Senior Manager of CTI-CFF Technical Program Division	Integration Matrix of CTI-CFF University Partnership 2017-2018 Program Priority	Chair will invite CTI-CFF University Partnership Coordinator and Senior Manager of CTI-CFF Technical Program Division to deliver the integration on the proposed program for CTI-CFF University Partnership 2017-2018 including of: • Budget resource • Program leader and institution involved • Timeline
7.1.1	Budget Resource	10.30-11.00			
7.1.2	Program Leader and Insitution Involved	11.00-11.15			
7.1.3	Timeline	11.15-11.30			
7.2	Wrap Up Presentation on Proposed Program of CTI-CFF University Partnership 2017-2018	11.30-11.45	CTI-CFF University Partnership Coordinator Senior Manager of CTI-CFF Technical Program Division	Minutes of Meeting During 2-Day Workshop	Chair with assistance from CTI-CFF University Partnership Coordinator and Senior Manager of CTI-CFF Technical Program Division will deliver the decisions during 2-day workshop
**Session #8:** **Closing Session** **Chair**				
8.1	Closing	11.45-11.55	Chair		Chair will close the workshop
8.2	Closing Remarks	11.55-12.05	Executive Director of CTI-CFF Regional		Executive Director of CTI-CFF Regional Secretariat will make closing remarks

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			Secretariat		
Session #9: **MoU Signing** **Chair**					
9.1	MoU Signing between CTI-CFF and UPNG	12.05-12.10	Protocol and Convention Services Manager of CTI-CFF Regional Secretariat		Chair will invite the Protocol and Convention Services Manager of CTI-CFF Regional Secretariat to facilitate the MoU signing between CTI-CFF Regional Secretariat with UPNG as well as CTI-CFF Regional Secretariat with UNTL
9.2	MoU Signing between CTI-CFF and UNTL	12.10-12.15	Protocol and Convention Services Manager of CTI-CFF Regional Secretariat		Chair will invite the Protocol and Convention Services Manager of CTI-CFF Regional Secretariat to facilitate the MoU signing between CTI-CFF Regional Secretariat with UPNG as well as CTI-CFF Regional Secretariat with UNTL
Lunch Break		**12.15-13.30**	CTI-CFF Regional Secretariat (CTI-CFF RS)		
END OF DAY TWO					