RCTNO and Internship Program

Regional Coral Triangle National Officer (RCTNO)

The primary objectives of the RCTNO program are:

1. To improve coordination between the **Regional Secretariat (RS)** and **National Coordinating Committees (NCCs)**

2. To contribute to the **Monitoring and Evaluation process in implementing the RPOA 2.0**

3. To develop new skills and professional experience through hands-on involvement in various CTI-CFF programs and activities.

Duration: **6** months

Reports to: Monitoring and Evaluation Manager (MEM)
Supervised by: Deputy Executive Director - Program Services

Scope of Work and Responsibilities

The RCTNO's duties include but are not limited to:

2.1. RPOA Support & Coordination

2.2. Data & Technical Support

2.3. Policy & Research

2.4. General Administrative Support.

Fee & Allowances:

Salary: Salary and cost of relocation will be covered by the respective CT6 member country.

Housing and Communication: Housing and communication costs will be fully covered by the Regional Secretariat.

Working Hours:

Working hours is 8 hours per day, Monday through Friday, with a 1-hour lunch break.

Overtime worked beyond regular working hours will be compensated by Compensatory Time Off (CTO), subject to approval and in accordance with the regulations of the Regional Secretariat.

Holidays & Leave:

Official holidays will follow those of the Republic of Indonesia.

No additional leave is allotted during the contract.

Internship Program

The main objective of the CTI-CFF internship program is to:

1. Provide university students and recent graduates with professional experience in areas related to environmental policy, marine conservation, fisheries management, and international cooperation.
2. Offer an opportunity to work in a multicultural environment and contribute to the initiatives of the CTI-CFF.
3. Support the development of the intern's skills in research, project management, communication, and coordination within the international environmental sector.

Interns will be assigned to various departments based on their academic background, skills, and interests. Specific tasks may include, but are not limited to:

1. Program Coordination Support
2. Monitoring and Evaluation Learning Support
3. Communication & Outreach Support
4. Administrative Support

The number of interns accepted for each internship period shall not exceed 30% of the total staff at CTI-CFF RS.

Eligibility and Requirements

The internship is open to university students (undergraduate and graduate levels) and recent graduates. The ideal candidate should possess the following qualifications:

Compensation and Benefits

Stipend/Allowance: Interns will receive a stipend to cover transportation and meal expenses during the internship period for USD 300/month.

Certification: Upon successful completion of the internship, interns will receive a certificate of completion from CTI-CFF, which can be valuable for future employment opportunities.

Application Process

To apply for the internship, applicants must submit the following documents:

1. A current CV or resume.
2. A cover letter detailing the applicant's interest in the internship and relevant experience.
3. A short essay (maximum 500 words) explaining how the internship aligns with their career goals and how they can contribute to CTI-CFF's mission.
4. Academic transcripts (for students).
5. Contact details for two references (academic or professional).