



SESSION 11: COORDINATION MECHANISM WORKING GROUP REPORT

CTI-CFF 11TH SENIOR OFFICIALS' MEETING (SOM11) | 2-3 DEC '15 | MANADO, INDONESIA

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SOM10 Decisions & updates

1. Publication of a Handbook on the Establishment of the CTI-CFF RS

2. Development of Guidelines on use of CTI-CFF for project development & fund raising initiatives

3. Status of CMWG and TOR development

Proposed SOM10 Recommendations

BACKGROUND

During the initial stages of the establishment of CTI-CFF, CMWG has played a major role in various areas. These were:

- The development and endorsement of the Establishment of the CTI-CFF Regional Secretariat;
- The preparation of the Roadmap towards a Permanent Regional Secretariat;
- The development and endorsement of the *CTI-CFF Communications Strategy Design and Work Plan*;
- The development of criteria and processes for the admission of new CTI Partners; and
- The development of the Operations Plan for the Interim Regional Secretariat (IRS) in order to fulfil its mandate.

BACKGROUND

Over the next following years, it is part of the natural progression that more tasks are assumed by the IRS and eventually by the Permanent Regional Secretariat.

SOM10 has tasked CMWG on several matters as followed.

SOM10 DECISIONS & UPDATES

SOM10 DECISIONS	REMARK
<p>REVIEW OF REGULATIONS PERTAINING TO ED APPOINTMENT MECHANISMS</p> <ol style="list-style-type: none">1. Tasked the CMWG in collaboration with the Regional Secretariat to study the recommendation that ED position will be on rotational basis and based on alphabetical order of member-countries.2. Tasked the CMWG in collaboration with the Regional Secretariat to submit the recommendations accordingly in the next SOM	<p>Accomplished by RS</p>

SOM10 DECISIONS & UPDATES

SOM10 DECISIONS	REMARK
<p data-bbox="146 467 1329 607">DEVELOPMENT OF GUIDELINES/RECOMMENDATIONS ON THE USE OF CTI-CFF FOR PROJECT DEVELOPMENT PURSUITS AND OTHER RELATED FUND-RAISING INITIATIVES</p> <ol data-bbox="146 656 1329 980" style="list-style-type: none"><li data-bbox="146 656 1329 849">1. Tasked the CMWG in collaboration with the Regional Secretariat to develop guidelines on the use of CTI-CFF RPOA goals/targets, Coral Triangle geography, and Coral Triangle brand in the process of securing funding for project and other fund-raising activities<li data-bbox="146 893 1329 980">2. Tasked the CMWG to submit recommendations in the next SOM.	<p data-bbox="1379 572 1856 656">On-going activity by CMWG and RS</p>

PROPOSED ACTIVITIES

I. PUBLICATION OF A HANDBOOK (E-BOOK)

One of the tangible output for CMWG that would be useful for country members and for new (officers and Partners) would be the publication of a handbook (or an e-book) on the Establishment of the CTI-CFF Regional Secretariat that comprise of:

- i. **The Rules of Procedures;**
- ii. **Staff Regulations; and**
- iii. **Financial Regulations.**

I. PUBLICATION OF A HANDBOOK (E-BOOK)

Another useful publications (or e-book) for the benefit of country members, both existing and new officers & Partners would be:

- i. History of CTI-CFF;
- ii. CTI Leaders' Declaration; and
- iii. The Regional Plan of Action (RPOA) – hardcopies

This would be beneficial also to the general public as part of awareness building initiative.

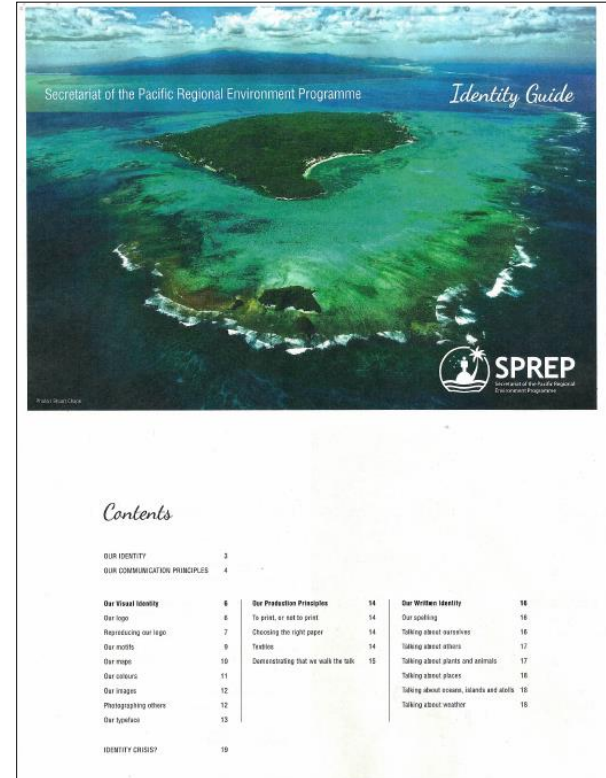


The heads of state and government from six countries, namely Indonesia, Malaysia, The Philippines, Papua New Guinea (PNG), Solomon Island, and Timor Leste, officially signed a Coral Triangle Initiative (CTI) Leaders' Declaration on Friday, May 15, 2009, in Manado during the CTI Summit.

2. DEVELOPMENT OF GUIDELINES FOR CTI-CFF

The Regional Secretariat received the SPREP (Secretariat of the Pacific Regional Environment Programme) branding guideline from Australia. However, the Reg. Sec. is still reviewing its suitability for CTI-CFF.

Additional requirement for the Guidelines is to include approval and endorsement mechanisms, program alignment with RPOA and NPOA, resource allocation to the Regional Secretariat, monitoring and evaluation and overall management services under the auspices of CTI-CFF.

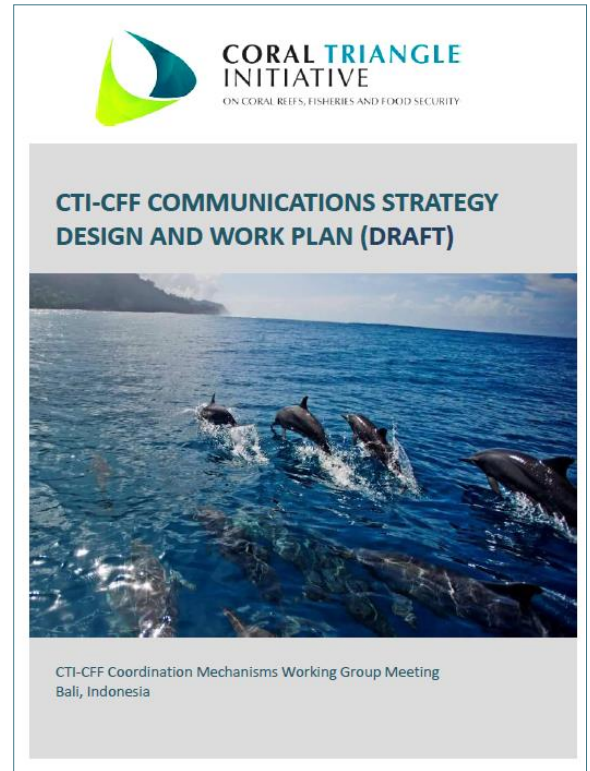


2. DEVELOPMENT OF GUIDELINES FOR CTI-CFF

During SOM8 in Kuala Lumpur, Malaysia, the CTI-CFF Communications Strategy Design and Work Plan was adopted.

This Work Plan could be adapted and be the basis for the development of the guideline.

Regional Secretariat is still open to suggestions to seek alternative / possible guidelines that could be considered for CTI-CFF.



3. STATUS OF CMWG AND TOR DEVELOPMENT

- In light of the operation of the permanent Regional Secretariat, almost all of the tasks given to CMWG during SOM10 have been assumed by RS.
- Therefore, there is a need to revisit the present position of CMWG taking into consideration the activities that have been assumed by RS.
- Hence, the development of the **Terms of Reference (TOR) for CMWG** should be prioritised in order to clearly delineate areas where CMWG could work together with the Reg. Sec.

PROPOSED SOMI I RECOMMENDATIONS

PROPOSED SOMI I RECOMMENDATIONS

1. Approved to publish a handbook (or e-book) on the Establishment of the CTI-CFF Regional Secretariat which includes the Rules of Procedures; Staff Regulations; and Financial Regulations;
2. Approved the publication of the History of CTI-CFF, the CTI Leaders' Declaration and the Regional Plan of Action (RPOA) to enable CTI to be reached to a wider range of audience;
3. Acknowledged the delivery of the SPREP (Secretariat of the Pacific Regional Environment Programme) guidelines from the Australian partner as a potential branding reference on the development of the guideline on the use of CTI-CFF for project development and fund raising activities and note that the Regional Secretariat is reviewing it for possible areas where it could meet with CTI-CFF requirement;

PROPOSED SOMI I RECOMMENDATIONS

4. Noted that there are other possible guidelines that may suit CTI-CFF to be reviewed and adapted. However, the guideline also should encompass provisions such as approval and endorsement mechanisms, program alignment with RPOA and NPOA, resource allocation to the Regional Secretariat, monitoring and evaluation and overall management services under the auspices of CTI-CFF;
5. Noted that during SOM8 in Kuala Lumpur, Malaysia, the CTI-CFF Communications Strategy Design and Work Plan was adopted. This Work Plan could be adapted and be the basis for the development of the guideline; and
6. Agreed that the development of the CMWG Terms of Reference (TOR) a priority activity for 2016.



Terima kasih — Maraming Salamat — Terima Kasih — Tagio Tumas — Obrigado — Tank iu



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